

APPLICATION FORM

EXHIBITING AREA REQUEST FORM

FORWARD TO EXPO@IEGEXPO.IT IN PDF FORM

FORM 1/3 COMPULSORY

EXHIBITING AREA REQUEST

The company _____ hereinafter referred to as the contractor, is interested in an exhibiting area for TTG TRAVEL EXPERIENCE 2021, ask to evaluate a participation proposal with the following requirements:

TYPE (For info and prices see <i>Technical Form</i>)	OTHER ITEMS
Pre-fitted Stand <input type="checkbox"/> 8sqm (4x2) <input type="checkbox"/> 12sqm <input type="checkbox"/> 16sqm (4x4) Quantity n° _____	Registration Fee COMPULSORY € 125
Pre-fitted Package <input type="checkbox"/> BASIC <input type="checkbox"/> GOLD	CORNER Surcharge € 310/Each N. _____
Pre-fitted NO FRILLS <input type="checkbox"/> 6sqm (3x2) Quantity n° _____	RED AREA Surcharge +10% first block <input type="checkbox"/> YES <input type="checkbox"/> NO
Bare Area with services 32 sqm and more (e.g. 32mq, 48mq, 64mq, etc.) Sqm n° _____	RED AREA Surcharge +5% secondo block <input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> TAILOR-MADE Package as the Proposal of Participation that you'll receive	CO-EXHIBITORS Registration € 500/Each N. _____
<input type="checkbox"/> Other _____	Visibility <input type="checkbox"/> YES <input type="checkbox"/> NO
	Personalized stand <input type="checkbox"/> YES <input type="checkbox"/> NO
	WAIVING PRE-FITTED STAND* <input type="checkbox"/> YES
	<i>Only for area smaller than 32 sqm, see note below *)</i>

NOTES – IMPORTANT

For information about application costs, area rates etc see the 'Exhibiting Rates Form; for information about turnkey booths see the "Exhibiting Packages Form". These forms are also available on the website www.ttgexpo.it

***) WAIVING THE PREFITTED STAND:** the price applied in case of waiving the pre-fitted stand is that of the purchased package and includes only the exhibition space and cleaning (NO carpet, walls, name board, electrical connection, socket, spotlights and any supplementary fittings included in the package). Exhibitors are obliged to communicate of this in writing not later than September, 6th 2019. After this date, the following penalties will be applied for dismantling the stand: € 550,00+Vat for STANDARD stand 8sqm – € 680,00+Vat for L-SHAPED stand 12sqm – € 780,00+Vat for LARGE stand 16sqm.

For further information about the participation conditions please see Chap. I art.2 of the Exhibition General Regulations available on the website www.ttgexpo.it.

Application will be accepted on condition that there are no outstanding payments due to the ITALIAN EXHIBITION GROUP SPA.

WE REMIND YOU THAT THE TOTAL BALANCE MUST BE PAID NOT LATER THAN 17th August 2021.

APPLICANT'S REQUEST/NOTES

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APPLICATION FORM SIGNATURE

The company _____ owner of the application form, having read the General Rules & Regulations, herewith enclosed and always available on http://my.ttgexpo.it/upload_janus/modulistica/TTG/regolamentoeng.pdf, as well as having read the Addendum COVID-19 (at the Regulation link) which it accepts in their entirety and returns, undersigned in the box beside, and sending this form, requests to evaluate a participation proposal in the next edition of TTG TRAVEL EXPERIENCE 2021.

MANDATORY

Date _____ Stamp and signature of contracting firm's legal representative _____

As specific approval of the GENERAL RULES AND REGULATIONS clauses and TECHNICAL RULES AND REGULATIONS indicated below:

According to and by effect of art. 1341 of Italian Civil Code, the undersigned approves the General Rules and Regulations of Participation and the Technical Rules and Regulations printed overleaf at numbers:

GENERAL RULES & REGULATIONS OF PARTICIPATION

Chapter I art. 2 (participation methods), art. 3 (exclusion from the exhibition or non-provision of services), art. 4 point 4.2 (stand allocation), point 4.3 (modification - reduction - replacement of space), art. 5 (transfer - revocation - reduction - withdrawal - non participation);

Chapter II art.1 points 1.3.3 and 1.3.4 (mandatory declarations), art. 2 (Rates and compulsory exhibiting formulas), art. 3 (terms and method of payment), art. 4 (Official Catalogue and Pocket guide map), art. 5 (exhibition cancellation - suspension), art. 8 (exhibition hours, modification of duration, opening and closing date and daily opening hours), art. 10 (advertising, flyers, leafleting), art. 11 (retailing), art. 12 point 12.2 (business meetings), art. 13 (food and beverage distribution).

Chapter III art. 1 (damage-insurance), art. 2 (industrial and intellectual property rights), art. 5 (supplementary rules, modifications and compliance to General Rules and Regulations), art. 6 (photographic and video reproductions), art. 7 (acceptance of General Rules and Regulations, official language and competent Court) art. 8 (legislative decree 231/2001, code of ethics and termination)

TECHNICAL RULES AND REGULATIONS

Letter E (workplace safety), **Number 1** (stand plan and stand design approval), **Number 2** (access to the expo centre), **Number 3** (stand set-up e dismantling) point 3.1 (official dates and hours), point 3.2 (obligations and prohibitions during set-up or removal operations), point 3.2.2 (smoking regulations), point 3.3 (stand dismantling), **Number 4** (contractors and provision of services), **Number 5** (safety standards - fire prevention), **Number 6** point 6.1 (safety standards - electrical systems), point 6.2 (plumbing systems), point 6.3 (telephone systems) point 6.4 (internet lines), **Number 7** (exhibition safety - security service - responsibility exemption), **Number 8** point 8.6 ((machinery and its use), point 8.7 (regulation of noise levels), point 8.8 (stand cleaning), point 8.9 (waste and food disposal).

MANDATORY

Date _____ Stamp and signature of contracting firm's legal representative _____

The Participant confirms that, at the time of accessing the IEG facilities and / or the exhibition / event of interest: that in the 14 days prior to their access to the IEG facilities and / or the exhibition / event of interest they have not come in contact with subjects who tested positive for COVID-19 or who have been subjected to a swab for the verification of this positivity, they are not subjected to the measure of quarantine, they have not tested positive for the COVID-19 virus and, in the case of foreign nationals, they confirm to have complied with all the protocols and security measures as provided for depending on the country of origin and as indicated in the DPCM of 7 September 2020 and subsequent amendments, as well as having previously consulted the Farnesina website, declaring to have fulfilled all the required mandatory health checks and to have complied with all the required procedures.

I confirm I do not confirm

MANDATORY

Date _____ Stamp and signature of contracting firm's legal representative _____

APPLICATION FORM

COMPANY DETAILS FORM

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FORM 2/3 COMPULSORY

COMPANY DETAILS *Indicate the company interested in evaluating an exhibiting proposal (contracting party) in capital letters*

 Company Name Company Owner/General Manager

 Address Phone

 Town Zip code Prov Country Fax

 Email Website

SALES CONTACT* SHIPPING DETAILS** *To fill in only if different from above*

 Name and Surname Address

 Mobile Phone Direct phone Town Zip code Prov Country

 Direct email Phone Fax

Contact person for purchasing of booths and sponsorships

*SALES CONTACT: the details will be used exclusively for purposes related to contractual obligations, including the sending of the login credentials to access your Reserved Area online.

**SHIPPING INFO: any communication paper and/or other material will be sent to this address

INVOICING DETAILS** *Please fill in every field in capital letters*

 Company Name V.A.T. no./T.I.N. (mandatory for invoicing)

 Address Phone no.

 Town Zip code Prov Country Fax

 Firm's legal representative Email

In case of Vat exemption please send the documentation in advance to customers@iegexpo.it

**We remind you that with the indication of a different billing name on the invoices/fiscal documents, the contracting party/participant declares to Italian Exhibition Group SpA that he/she will assess the proposal of participation that will be sent to him/her and, after signing the proposal of participation, will participate in the expo, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned. In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

MANDATORY

Date

Stamp and signature of contracting firm's legal representative

INFORMATION FOR THE PROCESSING OF PERSONAL DATA AND COVID-19 INFORMATION

Having read the information communicated here (also made available on the website www.iegexpo.it - privacy section), as well as having read the special COVID-19 information at the link https://my.iegexpo.it/upload_ist/Privacy_ENG.pdf, I declare the following regarding the processing of data for autonomous purposes of direct marketing by third party partners of IEG. (purpose 5 of the personal data processing information)

I give my consent I deny my consent