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The Italian marketplace for travel & hospitality

## **TTG TECHNICAL FORM**

- ❖ **Exhibiting Rates**
- ❖ **Stand Packages and others Solutions**
- ❖ **Data and General Info**
- ❖ **Fairground Floor Plan**

# TECHNICAL FORM

## EXHIBITING RATES

| EXHIBITING RATES                  |               |              |
|-----------------------------------|---------------|--------------|
| Type                              | BASIC Package | GOLD Package |
| Pre-fitted STANDARD 8 sq.m (4x2)  | € 4.641,00    | € 5.559,00   |
| Pre-fitted L-SHAPED 12 sq.m       | € 7.300,00    | € 8.400,00   |
| Pre-fitted LARGE 16 sq.m (4x4)    | € 8.950,00    | € 10.650,00  |
| Pre-fitted No FRILLS 6 sq.m (3x2) | € 2.900,00    |              |

| Type                                      | Special packages | Extra module 16 sq.m |
|---|------------------|----------------------|
| Pre-fitted LARGE AREAS 96 sq.m - carpet   | € 47.000,00      | € 7.935,00           |
| Pre-fitted LARGE AREAS 96 sq.m - platform | € 52.387,00      | € 8.731,00           |
| SPECIAL Area 32 sq.m                      | € 13.590,00      | € 6.850,00           |

### Other items:

- ✓ Red Area Surcharge 1<sup>st</sup> block overlooking the pools + 10%  
on the total cost of the stand package including any corner supplement
- ✓ Red Area Surcharge 2<sup>nd</sup> block overlooking the main aisle + 5%  
on the total cost of the stand package including any corner supplement
- ✓ Corner Surcharge € 310 each

VAT Sales Tax must be added to these figures, if due.

**Personalized Stand:** Italian Exhibition Group offers free professional consultancy services for your stand fitting. If you are interested to receive an estimate please send an e-mail to [salesttg@iegexpo.it](mailto:salesttg@iegexpo.it) – ph +39 02 806892

### Notes

VAT Sales Tax must be added to these figures, if due.

For more info regarding the types of Red Area Surcharge, please see the last page of this form.

For more info regarding the services included and the images of pre-fitted stand, please see the follow page **TURNKEY STAND & OTHERS SOLUTIONS**

## EXTRA SERVICES AND ADDITIONAL RATES

|   |            |
|---|------------|
| Registration fee (compulsory for each exhibitor)  | € 125,00   |
| <i>Includes: covers insurance, exhibitors badge according to exhibiting area, listing in the official catalogue, local advertising tax, n°150 digital invitations</i> |            |
| Electrical supply per Kw single-phase each  | € 40,40    |
| Co-Exhibitor each   | € 500,00   |
| Personalized Logo on Company Name Board   | € 164,50   |
| Logo and presentation on the catalogue  | € 1.000,00 |
| Map Logo  | € 700,00   |
| Reception desk + 1 stool  | € 201,00   |
| Wifi connection   | € 200,00   |
| Extra Car Pass  | € 55,00    |
| Meet&Match Registration**   | € 320,00   |

VAT Sales Tax must be added to these figures, if due.

### Notes

\*\* Price valid until 15<sup>th</sup> September 2021. After this date, only onsite purchases at € 390+VAT.

**Any other services can be purchased directly from the ECOMMERCE section in the Reserved Area.**

Further details and costs of participation are indicated in the General Rules and Regulations of Exhibition always visible on [www.ttgexpo.it](http://www.ttgexpo.it)

# TECHNICAL FORM

## TURNKEY STANDS & OTHERS SOLUTIONS

| TYPE   | BASIC PACKAGE  | GOLD PACKAGE  |
|--|--|---|
| <p><b>STANDARD 8sqm</b><br/>Size 4x2 - 1 open side</p>  <p><b>Corner surcharge (stand with extra open side) includes extra Company Name Board € 310,00+VAT</b></p> | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 1 company name board</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <p><b>€ 4.641+VAT</b><br/>Registration Fee NOT INCLUDED</p>  | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 1 company name board</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <ul style="list-style-type: none"> <li>• <b>1 reception desk (100 x 50 x h. 100 cm)</b></li> <li>• <b>2 stools</b></li> <li>• <b>1 sq. closet with fixed coat rack</b></li> <li>• <b>1 parking permit</b></li> <li>• <b>1 hotel room for 3 nights (bed &amp; breakfast)</b></li> </ul> <p><b>€ 5.559+VAT</b><br/>Registration Fee NOT INCLUDED</p>    |
| <p><b>L-SHAPED 12sqm</b><br/>2 open sides</p>  <p><b>Corner surcharge INCLUDED</b></p>   | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 2 company name boards</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <p><b>€ 7.300+VAT</b><br/>Registration Fee NOT INCLUDED</p> | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 2 company name boards</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <ul style="list-style-type: none"> <li>• <b>1 reception desk (100 x 50 x h. 100 cm)</b></li> <li>• <b>2 stools</b></li> <li>• <b>2 sq. closet with fixed coat rack</b></li> <li>• <b>2 parking permits</b></li> <li>• <b>2 hotel rooms for 3 nights (bed &amp; breakfast)</b></li> </ul> <p><b>€ 8.400+VAT</b><br/>Registration Fee NOT INCLUDED</p> |
| <p><b>LARGE 16sqm</b><br/>Size 4x4 - 1 open side</p>  <p><b>Corner surcharge (stand with extra open side) includes extra Company Name Board € 310,00+VAT</b></p> | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 1 company name board</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <p><b>€ 8.950+VAT</b><br/>Registration Fee NOT INCLUDED</p>  | <ul style="list-style-type: none"> <li>• Grey carpet</li> <li>• White walls</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 4 chairs</li> <li>• 1 wastebasket</li> <li>• 1 company name board</li> <li>• Cleaning of the stand</li> <li>• 1 Kw electricity and connection - 1 socket, 2 spotlights</li> </ul> <ul style="list-style-type: none"> <li>• <b>1 reception desk (100 x 50 x h. 100 cm)</b></li> <li>• <b>2 stools</b></li> <li>• <b>2 sq. closet with fixed coat rack</b></li> <li>• <b>3 parking permits</b></li> <li>• <b>3 hotel rooms for 3 nights (bed &amp; breakfast)</b></li> </ul> <p><b>€ 10.650+VAT</b><br/>Registration Fee NOT INCLUDED</p> |

# TECHNICAL FORM

## TURNKEY STAND & OTHERS SOLUTIONS

### NO FRILLS 6sqm Size 3x2 - 1 open side



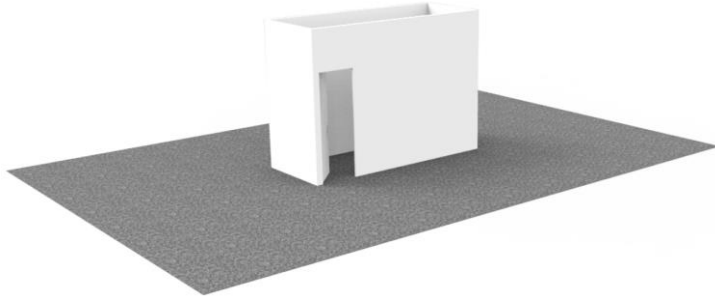
- Grey carpet
- White walls
- 1 table (160 x 80 x h. 70 cm)
- 4 chairs
- 1 wastebasket
- 1 company name board
- Cleaning of the stand
- 1 Kw electricity and connection - 1 socket, 2 spotlights
- *Limited availability*

Corner surcharge (stand with extra open side) includes extra Company Name Board € 310.00+VAT

**€ 2.900+VAT**  
Registration Fee NOT INCLUDED

### TYPE

### LARGE AREAS - CARPET 96 sq.m and more \*\*



Corner surcharge (stand with open side) € 310,00+vat each  
**\*\*Important: stand cleaning service not included**

#### POSSIBILITY TO CUSTOMIZE WITH GRAPHICS AND FURNITURE:

Please contact PROSTAND SRL – Monica Mecozzi  
[monica.mecozzi@prostand.com](mailto:monica.mecozzi@prostand.com)

### DESCRIPTION

#### Each module includes:

- 96 sq.m area
- Carpet (colour to be specified)
- Closet cm 150x400x290h with lockable door
- 1 table (160 x 80 x h. 70 cm)
- 2 wastebasket
- 1 coat rack
- 1 cabinet cm 90x40x80 h
- 2 plastic shelves
- 4 kw electricity and connection – 2 sockets and 10 spotlights 150w
- 12 parking permits
- 12 hotel rooms for 3 nights , bed & breakfast basis
- 1 full page of advertising in the Official Catalogue of the exhibition

**€ 47.000+VAT**  
Registration Fee NOT INCLUDED

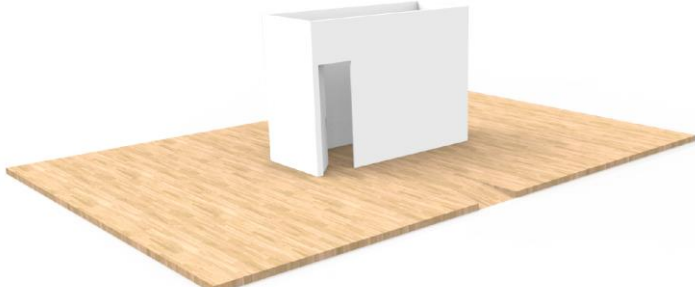
#### Each extra module includes:

16 sq.m area, carpet, 2 rooms for 3 nights, bed & breakfast basis

**€ 7.935+VAT**  
Registration Fee NOT INCLUDED

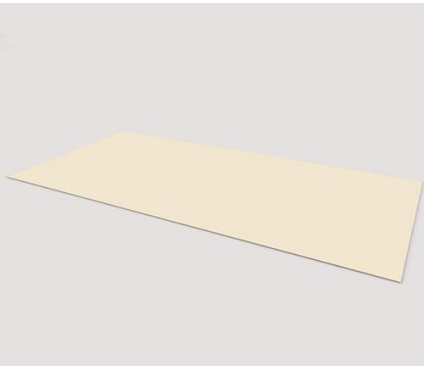
# TECHNICAL FORM

## TURNKEY STAND & OTHERS SOLUTIONS

| TYPE   | DESCRIPTION  |
|--|--|
| <p data-bbox="252 409 699 477"><b>LARGE AREAS - PLATFORM</b><br/>96 sq.m and more **</p>  <p data-bbox="97 851 853 907"><b>Corner surcharge (stand with open side) € 310,00+vat each</b><br/><b>**Important: stand cleaning service not included</b></p> <p data-bbox="89 1066 766 1093"><b>POSSIBILITY TO CUSTOMIZE WITH GRAPHICS AND FURNITURE:</b></p> <p data-bbox="89 1115 590 1167">Please contact PROSTAND SRL – Monica Mecozzi<br/><a href="mailto:monica.mecozzi@prostand.com">monica.mecozzi@prostand.com</a></p> | <p data-bbox="906 416 1145 441"><b>Each module includes:</b></p> <ul data-bbox="906 441 1468 784" style="list-style-type: none"> <li>• 96 sq.m area</li> <li>• Platform (colour to be specified)</li> <li>• Closet cm 150x400x290h with lockable door</li> <li>• 1 table (160 x 80 x h. 70 cm)</li> <li>• 2 wastebasket</li> <li>• 1 coat rack</li> <li>• 1 cabinet cm 90x40x80 h</li> <li>• 2 plastic shelves</li> <li>• 4 kw electricity and connection – 2 sockets and 10 spotlights 150w</li> <li>• 12 parking permits</li> <li>• 12 hotel rooms for 3 nights , bed &amp; breakfast basis</li> <li>• 1 full page of advertising in the Official Catalogue of the exhibition</li> </ul> <p data-bbox="978 851 1404 918"><b>€ 52.387+VAT</b><br/><b>Registration Fee NOT INCLUDED</b></p> <p data-bbox="906 1025 1204 1050"><b>Each extra module includes:</b></p> <p data-bbox="906 1050 1476 1102">16 sq.m area, carpet, 2 rooms for 3 nights, bed &amp; breakfast basis</p> <p data-bbox="978 1137 1404 1205"><b>€ 8.731+VAT</b><br/><b>Registration Fee NOT INCLUDED</b></p> |

### GENERAL CONDITIONS OF SUPPLY

The exhibitor is responsible for the correct use of the equipment from the moment he/she hires it to the moment it is returned. The exhibitor accepts full responsibility for every/any cost arising from its improper/incorrect use from the moment it is hired to the moment of its return.

| TYPE  | DESCRIPTION  |
|---|--|
| <p data-bbox="121 1482 459 1554"><b>SPECIAL 32 sqm with services and more**</b></p>  <p data-bbox="97 1962 467 2047"><b>Corner surcharge € 310,00+VAT</b><br/><b>** Stand cleaning service not included</b></p> | <p data-bbox="539 1482 1473 1534"><b>Each module includes:</b> 32 sq. of bare area, 4 hotel rooms for 3 nights (bed &amp; breakfast basis), 4 parking permits</p> <p data-bbox="595 1572 978 1639"><b>€ 13.590+VAT</b><br/><b>Registration Fee NOT INCLUDED</b></p> <p data-bbox="539 1720 1509 1771"><b>Each extra module includes:</b> 16 sq. of bare area, 2 hotel rooms for 3 nights (bed &amp; breakfast basis), 2 parking permits</p> <p data-bbox="595 1783 978 1850"><b>€ 6.850+VAT</b><br/><b>Registration Fee NOT INCLUDED</b></p> <p data-bbox="539 1906 1501 1957">➔ <b>Starting from 64 sq., please note that no. 1 full page of advertising in the Official Catalogue is included</b></p> <p data-bbox="544 2036 1465 2067"><b>**The picture is purely exemplified, the space is not carpeted or any other cover</b></p> |

# TECHNICAL FORM

## DATES AND GENERAL INFO

### IMPORTANT DEADLINES:

|                                       |   |   |
|---------------------------------------|---|---|
| <b>BOOKING AREA – TECHNICAL DATES</b> | <b>BOOKING PROCEDURE:</b>   | Fill in and send the Application Form to <a href="mailto:expo@iegexpo.it">expo@iegexpo.it</a> in PDF format<br>The TTG Travel Experience team will contact you with a special proposal for your company.  |
|                                       | <b>PROPOSAL OF PARTICIPTION</b>   | <b>The Proposal of Participation, signed for acceptance, must be sent by email <a href="mailto:expo@iegexpo.it">expo@iegexpo.it</a> in PDF format.</b><br><b>Simultaneously pay the advance for the amount to the bank coordinates as indicated in the proposal.</b>  |
|                                       | <b>BALANCE DEADLINE</b>   | <b>17 AUGUST 2021</b><br>Deadline for send to the Italian Exhibition Group SpA the receipt of the balance regarding to the exhibition area assigned (Chapter II Part 1, Article 3 of the General Regulations)<br>N.B. For those who register after 05 <sup>th</sup> July 2021 we request immediate payment of the total |
|                                       | <b>INSERT COMPANY DETAILS IN THE CATALOGUE</b>  | Deadline for sending company details to be published in the Catalogue<br><b>15 SEPTEMBER 2021</b>   |
|                                       | <b>INSERT COEXHIBITORS</b>  | Deadline to insert the Co-Exhibitors in the Official Catalogue. It is the responsibility of the exhibitor to register his Co-Exhibitors in the Exhibitor Zone of the website <a href="http://www.ttgexpo.it">www.ttgexpo.it</a> Only Co-exhibitors regularly registered will be published in the Official Catalogue.    |
|                                       | <b>CHANGES OF STAND PACKAGES</b>  | Deadline for informing Italian Exhibition Group S.p.A. of any changes in the stand packages (e.g. waiving the pre-fitted stand)<br><b>31 AUGUST 2021</b>  |
| <b>STAND PLANNING</b>                 | <b>13 SEPTEMBER 2021</b><br><b>Only for stand not pre-fitted:</b> deadline for sending the stand designs with personalized fittings to upload in the Section "Stand Planning" in the Reserved Area. |   |
| <b>SERVICES ORDERING</b>              | <b>13 SEPTEMBER 2021</b><br>Deadline for the presentation of the Forms for ordering services (see online in your Reserved Area)   |   |

|                           |   |  |
|---------------------------|---|--|
| <b>WITHDRAWAL CLAUSES</b> | <b>Before July 12<sup>th</sup></b>          | <i>in the event of the annulment of a contract duly received <b>before July 12<sup>th</sup>, 2021</b>, a penalty equal to the registration fee will be applied.</i>          |
|                           | <b>Starting from July 13<sup>th</sup></b>   | <i>in the event of the annulment of a contract duly received <b>from July 13<sup>th</sup>, 2021</b>, a penalty of 50% of the entire participation fee will be applied.</i>   |
|                           | <b>Starting from August 13<sup>th</sup></b> | <i>in the event of the annulment of a contract duly received <b>from August 13<sup>th</sup>, 2021</b> a penalty of 100% of the entire participation fee will be applied.</i> |

|   | SECTOR                                       | TEAM  | PHONE   | E-MAIL  |
|---|--|---|---|---|
| <b>FOR FUTHER INFORMATION:</b>  |  |   |   |   |
| Info for exhibiting, <b>exhibiting space sale</b> , <b>advertising space sale</b> , general information of the exhibition | Brand Manager                                | Nicola de Pizzo<br>Silvia Druetto<br>Marzia Ferri<br>Barbara Rebora<br>Petwa Sirike<br>Chiara Vismara<br>Luca Corradino | +39 0541 744 210<br>+39 02 80 68 92 ext 236<br>+39 02 80 68 92 ext 212<br>+39 02 80 68 92 ext 243<br>+39 02 80 68 92 ext 242<br>+39 02 80 68 92 ext 217<br>+39 02 80 86 92 ext 213<br>+39 02 80 68 92 ext 249 | nicola.depizzo@iegexpo.it<br>silvia.druetto@iegexpo.it<br>marzia.ferri@iegexpo.it<br>barbara.rebora@iegexpo.it<br>petwa.sirike@iegexpo.it<br>chiara.vismara@iegexpo.it<br>luca.corradino@iegexpo.it |
| <b>Assistance:</b> online services request (e-commerce)   | EXHIBITOR SERVICES OFFICE                    |   | +39 0541 744 214<br>+39 0541 744 640<br>+39 0541 744 915  | exposervices@iegexpo.it   |
| <b>Technical Assistance:</b> logistics equipment, stand builder registration, dismantling, stand projects approval        | GALS Office (Logistic, fitting and security) | Andrea Silvagni<br>Giorgia Ceccaroni<br>Ferdinando Flores   | +39 0541 744 887<br>+39 0541 744 600<br>+39 0541 744 819  | andrea.silvagni@iegexpo.it<br>giorgia.ceccaroni@iegexpo.it<br>ferdinando.flores@iegexpo.it  |
| <b>Accounting services:</b> deposit payment, balance, request of invoices, declaration of intent                          | ACCOUNTING OFFICE                            | Marilena Ventura<br>Domenico Villani<br>Carla Pedriali<br>Alessandra De Vita<br>Evis Boshku                             | +39 0541 744 498  | customers@iegexpo.it  |
| <b>Fill in forms:</b> sign up, insert in the Catalogue, changes at the company details                                    | BACK OFFICE                                  | Chiara Colombo<br>Barbara Bertoglio   | +39 02 80 68 92 ext 205<br>+39 02 80 68 92 ext 201  | Chiara.colombo@iegexpo.it<br>barbara.bertoglio@iegexpo.it   |

### WARNING! IMPORTANT INFORMATION FOR EXHIBITORS

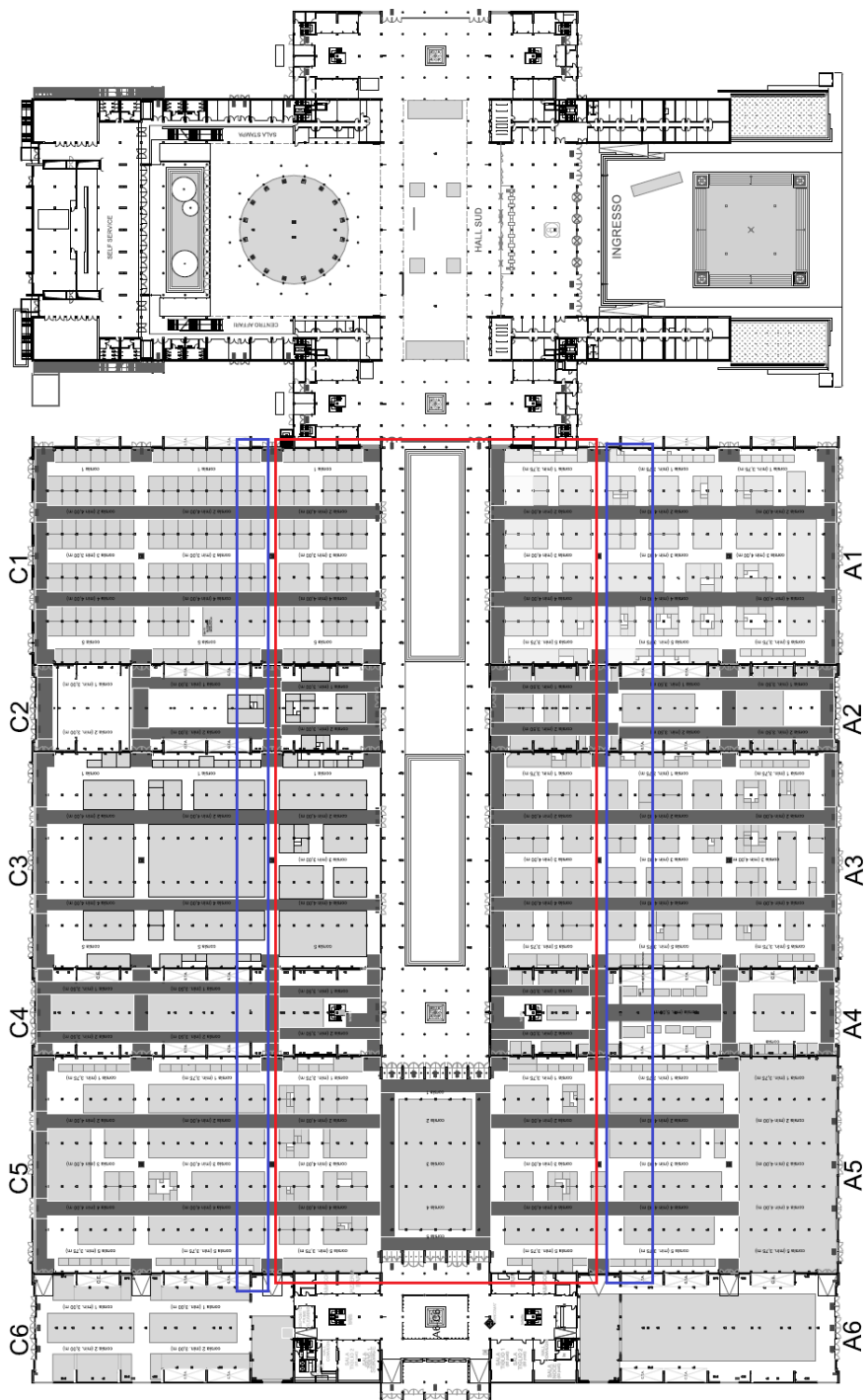
#### International Fairs Directory

For some time now, **International Fairs Directory**, a company registered with branches in other countries, has been sending forms to exhibitor firms asking for any modifications to their company data for publication of advertisements in the Expo-Guide magazine. On completing and signing the forms, containing the names of Italian exhibition grounds and event trademarks, the firm is then obliged to pay a sum per year. The above-mentioned company **has NOT and has NEVER BEEN AUTHORISED** to use the name Italian Exhibition Group SpA or our event trademarks. If you should receive forms or proposals from International Fairs Directory, we strongly recommend that you read the terms VERY CAREFULLY before signing.



# TECHNICAL FORM

## FAIRGROUND FLOOR PLAN



**RED AREA SURCHARGE 1<sup>st</sup> block overlooking the pools +10%**

Calculated on the total cost of the stand package, including any corner supplement.

The surcharge it's valid for each stand placed on the first main aisle (1° and 2° security door) in pavilions A1-A2-A3-A4-A5-A7-C1-C2-C3-C4-C5-C7

**RED AREA SURCHARGE 2<sup>nd</sup> block overlooking the main aisle +5%**

Calculated on the total cost of the stand package, including any corner supplement.

The surcharge it's valid for each stand placed on the second main aisle (2° security door) in pavilions A1-A2-A3-A4-A5-A7-C1-C2-C3-C4-C5-C7